

ROYERSFORD POLICE DEPARTMENT  
300 MAIN STREET  
ROYERSFORD, PA 19468  
(610) 948-3305

HANDICAPPED PARKING SPACE  
APPLICATION

- New Request Date \_\_\_\_\_  
 Renewal

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address of Handicapped Parking Area: \_\_\_\_\_

Do you have any off-street parking? \_\_\_\_\_

Owner of Vehicle: \_\_\_\_\_

Vehicle: \_\_\_\_\_  
Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Do you have a placard or handicap plate? \_\_\_\_\_

Handicap Plate Number: \_\_\_\_\_

Reason for Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

**Office Use Only**

Recommend: Approval \_\_\_\_\_ Denial \_\_\_\_\_ By: \_\_\_\_\_  
Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPLICATION INSTRUCTIONS

1. Application is to be filled out and returned to the Royersford Borough Hall.
2. Applicant is to attach a written statement from his or her physician describing the disability, including duration of the disability and proof that the disability will continue for a period of 6 months or more.
3. There will be only one "Handicapped Parking" space per applicant.
4. Applicant must have a "Handicapped" license plate or placard from the Commonwealth before any restrictive sign would be installed by the Borough.
5. Application must be renewed every year.
6. Applicant must notify the Royersford Police Department if they move or no longer have a need for the parking space or no longer have the state handicapped license plate.

## HANDICAPPED PARKING PROCEDURES

1. All handicapped parking requests must be forwarded to the Police Committee.
2. Police Committee shall review the area:
  - a. Will handicapped parking cause a hardship for parking in the neighborhood?
  - b. Does the applicant have off-street parking?
  - c. Will the handicapped parking space be a normal size parking space or is it for a special sized vehicle?
3. The Police Chief shall review the request and make a recommendation to the Police Committee.
4. The Police Committee will present the request to Council with their recommendation.
5. The Mayor/Police Chief shall maintain an inventory of the designated parking areas.
6. The Mayor/Police Chief will review periodically and see that the application is renewed annually if needed.